

# Community Organisation Training

## Current opportunities for 2026

### Governance Training

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**Date:** Tuesday 24 February 2026

**Time:** 11am – 4.30pm

**Mode:** Online via Zoom

Governance is a system of checks and balances which help leaders of not-for-profit organisations steer and grow their organisation. It leads to a positive board experience, proper management of conflict of interest and risk, good understanding and planning for financial controls and an organisation that thrives even through adversity.

That sounds simple yet not for profit and charitable boards and committees must wade through the complex legal and regulatory environment in which they operate. This governance training delivered online will make this easier by helping your organisation to prioritise your work plan and achieve best practice framework.

Not only will your organisation benefit, but also your members, funders and donors who will gain greater confidence when good governance and transparency are in place and greater value can be delivered to the community.

### Project Management Training

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**Date:** Thursday, 12 March 2026

**Time:** 11am – 4.30pm

**Mode:** Online via Zoom

Projects in the not-for-profit sector can be challenging with limited budgets, answering to Boards and managing volunteering staff who want to help but may not be well versed in working in project teams. As such, planning and preparation become essential, and managing, juggling and using alternative resources and solutions becomes imbedded into your everyday activities to achieve great results which are on time and within the estimated budget.

This session will provide you with the tools to help manage the project and stakeholders throughout the lifecycle and demonstrate through measurement the impact the project has had within the community.

### Grant Writing Training

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**Date:** Tuesday 24 March 2026

**Time:** 11am – 4.30pm

**Mode:** Online via Zoom

There are many grants available to non-profit organisations and with a workforce with limited time to dedicate to applying for grants, how do you decide which ones are the best? Where is the best place for you to invest your precious time? The first question to ask is, "Are we grant ready?".

Learn to write amazing grant applications with our fun and practical grant writing training session. It will help to set up a framework from which your organisation can be ready to apply for any grant, efficiently and effectively. It will give you the confidence and tools, to apply strategies which will give you the best chance of writing a successful application to a variety of funding sources.

## **Finance Training**

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**Date:** Wednesday 22 April

**Time:** 10am – 3.30pm

**Mode:** Online via Zoom

Board members, CEO's and managers of not-for-profit organisations come to the role with a mix of skills and experience which makes their contribution to the overall success of the organisation unique and significant. Many don't have an in-depth knowledge of accounting or a head for numbers, yet their individual responsibilities often incorporate budget development.

This workshop will show that it's not as difficult to read and understand the figures presented in financial reports as you think. It will give you and your team the knowledge required to be able to read and understand their financial reports and make better informed decisions around the finances.

## **Governance Training**

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**Date:** Tuesday 28 April 2026

**Time:** 10am – 3.30pm

**Mode:** Online via Zoom

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## **Note about the online training**

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All sessions are delivered online. The 5.5 hour session includes a morning tea and lunch break, 3-hour sessions (a short break), with a maximum of 15 attendees in each session