

SECTION 29A

Request under section 29A of the *Building Act 1993* for report and consent on proposed demolition.



See [Property Information Schedule of Fees](#) for application fee

Applicant Details¹: (Main point of contact)

Name/Business Name:

Address:

Contact Phone No: (Business Hours):

Mobile Phone No:

Email Address:

Relevant Building Surveyors Information: (Mark box if same as above)

Building Surveyor:

Address:

Contact Phone No (Business Hours):

Mobile Phone No:

Email Address:

Property Information:

Property Address:

Proposal:

Building Application Reference No.:

Copy of application and plans must be attached.

The attached application for building permit is referred in accordance with Section 29A of the Building Act 1993 for report and consent²

A. THE CONSENT OF THE RELEVANT RESPONSIBLE AUTHORITY IS REQUIRED BECAUSE:

(a) The proposed demolition meets the 50 per cent volume test under section 29A(1)(a) of the Act.	Yes	No
AND / OR	Yes	No
(b) The proposed demolition meets the facade test under section 29A(1)(b) of the Act.		

B. RELEVANT PLANNING PERMIT:

Planning permit number: _____ has been obtained for the proposed demolition. *
(*If Applicable)

¹ Pursuant to Section 248 of the *Building Act 1993*, a person must not act on behalf of an owner of a building or land for the purpose of making any application, appeal or referral under this Act or the regulations unless the person is authorised in writing by the owner to do so. Penalty: 120 penalty units.

² A separate request for report and consent to the Executive Director, Heritage Victoria, is required for an application to demolish a building which is on a register established under the *Heritage Act 1995*.

C. SIGNATURE OF OWNER OR AGENT:**Signature:****Date:****How to lodge**

In person	Melbourne Town Hall administration building, 120 Swanston Street, Melbourne 8.30am to 5pm Monday to Friday.
Mail	GPO Box 1603 Melbourne VIC 3001 Please make cheques and money orders payable to 'City of Melbourne'.
Email	For applications lodged via email, an officer will contact you with a reference number and instructions to make payment online or via an automated phone service planning@melbourne.vic.gov.au

Collection Statement

The personal information requested on this form is being collected by Council for the application for a Report and Consent for a proposed demolition pursuant to Section 29A of the Building Act 1993. The personal information will be used solely by Council for this primary purpose or directly related purposes. The applicant understands that the personal information provided is for the assessment of the Report and Consent application and that he/she may apply to Council for access to and/or amendment of the information. It will not be disclosed to any other external party without your consent, unless required or authorised by law. If the personal information is not collected, we may not be able to process your application. If you wish to access or alter any of the personal information you have supplied, please contact the City of Melbourne by telephone 03 9658 9658 or email enquire@melbourne.vic.gov.au